

**DOCUMENT 020
INVITATION TO BID**

1. **CITY OF TOPEKA PROJECT:** Pavement & Storm Sewer Repl SW Moundview Dr 841098.08, 501125.01
2. **BIDS RECEIVED UNTIL:** 2:00 P.M., Local Time, 3/31/2026, electronically using the Topeka Vendor Access website: <https://cityoftopakaks.tylerportico.com/va/vendor-access/bids> or by delivering physical hard copies prior to Closing at the office of the Contracts & Procurement Division, City Hall, 215 SE 7th Street, Room B60, Topeka, Kansas 66603.
3. **BID CLOSING:** Will be public following the receipt of bids at the office of the Contracts & Procurement Division, City Hall, 215 SE 7th Street, Room B60, Topeka, Kansas 66603.
4. **DESCRIPTION OF MAJOR UNITS OF WORK:**

841098.01

Mobilization	1	L. S.
Contractor Construction Staking	1	L. S.
Removal of Large Tree	3	Ea.
Temporary Traffic Control	1	L. S.
Pavement Removal	2673	Sq. Yd.
Aggregate Base – AB-3 (6")	2673	Sq. Yd.
6" Concrete Driveway	1302	Sq. Ft.
Curb and Gutter (Type 2)	2100	Ln. Ft.
Inlet Protection	7	Ea.
Seeding, Fertilizing and Mulching	0.5	Acres

841098.01 – Alternate 1

Unclassified Excavation	800	Cu. Yd.
6" Reinforced Concrete Pavement	2673	Sq. Yd.

841098.01 – Alternate 2

Unclassified Excavation	1020	Cu. Yd.
8" Asphaltic Concrete Pavement	2673	Sq. Yd.

841098.01 – Alternate 3

Cold Milling (2")	391	Sq. Yd.
2" Asphaltic Concrete Pavement	391	Sq. Yd.

501125.01

Removal of Existing Structures	1	L. S.
Flowable Fill	66	Cu. Yd.
Type I-P Curb Inlet (6'x4')	2	Ea.
Type I-P Curb Inlet Top (6'x4')	2	Ea.
Connection to Existing Structures	2	Ea/
15" Storm Sewer (RCP), Class 2	56	Ln. Ft.
18" Storm Sewer (PPP)	453	Ln. Ft.
6" Concrete Driveway	897	Sq. Ft.
Crushed Rock Surfacing	4.5	Ton

5. **DESIGN ENGINEER:** Driggs Design Group, PA 2955 SW Wanamaker Dr Topeka, KS 66614
6. **BID DOCUMENTS:** Electronic copies (PDF's) of the bid documents (plans and specifications) and any addenda are available using the Topeka Vendor Access website. Register online at <https://cityoftopakaks.tylerportico.com/va/vendor-access/registration> .
7. **BID SECURITY REQUIREMENTS:** All bids must be accompanied by a cashier's check or a bid bond for not less than five percent (5%) of the amount bid (including alternates), made payable to the City of Topeka, Kansas. The original bid security shall be provided to the office of Contracts and Procurement before the 2:00 closing date.
8. **PRE-BID CONFERENCE:** A pre-bid conference will not be held.
9. **SUBMITTALS:** Bid submittal requirements are explained in Document 100: Instructions to Bidders.
10. **BID QUESTIONS:** All questions **must** be submitted using the **Bid Question Submittal Form (Excel)** included in the Bid Attachments. Bidders shall **download the form**, enter their questions directly into the **Q# fields** (handwritten submissions will not be accepted), and **email the completed Excel** file to procurement@topeka.org no later than **ten (10) days prior** to the bid closing date and time, unless otherwise stated in the bid documents.
The email subject line shall read: **Bid Number ##### – Questions**.
If more than forty (40) questions are required, bidders may insert additional rows as needed. The form must be submitted as an **MS Excel (.xls or .xlsx)** file.
Responses to questions will be issued by addendum and posted in the Bid Attachments as a **PDF** titled:
Bid Number ##### – Answers to Bid Question Submittal Form.
11. **Plan Holder List:** Contractors seeking to be included on the Plan Holders List **must** complete the **Plan Holders Information Form (Excel Worksheet)** included in the Bid Attachments. Contractors **shall download the form**, enter their **business name, contact name, phone number, and email**

address, and email the completed Excel file to procurement@topeka.org no later than ten (10) days prior to the bid closing date, unless otherwise stated in the bid documents.

The email subject line shall read: **Bid Number ##### – Plan Holders Request.**

A **complete Plan Holders List** will be published in the Bid Attachments as a PDF titled:

Bid Number ##### – Plan Holders List.